



**CITY OF HAYWARD**  
**AGENDA REPORT**

AGENDA DATE 04/22/03

AGENDA ITEM 3

WORK SESSION ITEM \_\_\_\_\_

**TO:** Redevelopment Agency Board Members  
**FROM:** Director of Community and Economic Development  
**SUBJECT:** Approval of Contract for Survey Services

**RECOMMENDATION:**

It is recommended that the Agency Board adopt the attached resolution authorizing the Executive Director to execute a contract with Kier & Wright Civil Engineers & Surveyors, Inc. to provide survey services.

**BACKGROUND:**

This proposed contract is for survey services related to two separate projects. One survey would be for the Cannery Area, and the other would be for the vacant property at B and Foothill Boulevard and for Municipal Parking Lot Two.

The Cannery Area includes Cannery Park, Burbank School, the Amtrak Station area, the three major industrial properties and the residential properties included in the Cannery Area Design Plan. For this project, staff is projecting a need for specific boundary and topographical survey information in order to design the proposed public facilities, including the expanded park and the proposed new school, which the Agency is pursuing in cooperation with Hayward Unified School District (HUSD) and the Hayward Area Recreation District (HARD). The survey would concentrate on the north end of the Cannery Area with detailed boundary and topographical mapping aided by an aerial survey, but also provide aerial topographical mapping data and a basic boundary survey of the remaining area that will be used for subsequent phases of the Cannery Area Plan implementation.

The survey for the B and Foothill property and Municipal Parking Lot Two is needed in order to begin the design process for both of these sites. The Agency is currently in negotiations with BHV Hayward, LLC, for the development of the B and Foothill site, and the survey information is needed to ensure that the proposed development will fit on this site. Survey information for Municipal Parking Lot Two is needed in anticipation of a parking structure being constructed on this site.

A Request for Proposals (RFP) was issued to three firms, including Geomatics Transportation Services, Inc., Ruggeri Jensen, Azar & Associates, and Kier & Wright Civil Engineers & Surveyors, Inc. All three firms submitted proposals. The proposals were evaluated based on their methodology and approach to conducting the work, the amount of staffing resources each firm has, the length of time the projects would require to complete, and fee structure proposed for the job. All three firms are considered qualified to undertake this job. The range of cost given for the job was from \$99,081 to \$120,508.

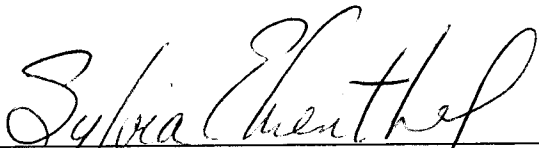
Staff is recommending that the Agency enter into a contract with Kier & Wright Civil Engineers for this work based on the clarity of their proposal and inclusion of all items requested in the scope of services, the fact that their estimated time to complete the job was the lowest, their cost was the lowest, and in particular, their available staffing appears to be sufficient to undertake both assignments simultaneously. Given the timing of both projects, staff believes it will be advantageous to undertake both surveys simultaneously. Kier & Wright estimates that it will require up to ten weeks to prepare the B and Foothill/Muni Lot Two surveys, and twelve weeks to undertake the Cannery Area survey.

The Agency has available funds in its budget for this contract, and will segregate the costs by project. The total amount of the recommended contract is an amount not to exceed \$100,000.

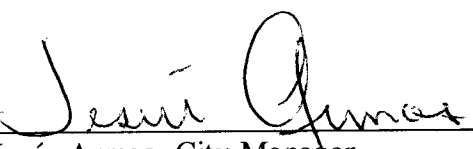
Prepared by:

  
Maret Bartlett, Redevelopment Director

Recommended by:


  
Sylvia Ehrental, Director of Community  
And Economic Development

Approved by:

  
Jesús Armas, City Manager

Resolution

# DRAFT

REDEVELOPMENT AGENCY OF THE CITY OF HAYWARD 

RESOLUTION NO. RA- 03-

Introduced by Agency Member \_\_\_\_\_

RESOLUTION AUTHORIZING THE CITY MANAGER TO  
EXECUTE A CONTRACT FOR SURVEY SERVICES WITH  
KIER & WRIGHT CIVIL ENGINEERS & SURVEYORS, INC.  
FOR THE CANNERY AREA, THE PROPERTY AT B AND  
FOOTHILL BOULEVARD AND MUNICIPAL PARKING LOT  
TWO

BE IT RESOLVED, that the City Council of the City of Hayward hereby  
authorizes and directs the City Manager to negotiate and execute on behalf of the City of  
Hayward a contract for survey services to provide boundary and topographical survey services  
for the Cannery Area, the Property at B and Foothill Boulevard and Municipal Parking Lot  
Two, with Kier & Wright Civil Engineers & Surveyors, Inc., in an amount not to exceed  
\$100,000, in a form approved by the City Attorney.

HAYWARD, CALIFORNIA \_\_\_\_\_, 2003

ADOPTED BY THE FOLLOWING VOTE:

AYES: AGENCY MEMBERS:

CHAIR:

NOES: AGENCY MEMBERS:

ABSTAIN: AGENCY MEMBERS:

ABSENT: AGENCY MEMBERS:

ATTEST: \_\_\_\_\_

Secretary of the Redevelopment Agency  
of the City of Hayward

APPROVED AS TO FORM:

\_\_\_\_\_  
General Counsel